

In thanks for God's blessings and as a member of this parish, I will try my best to support the work and mission of my parish by: [PLEASE USE BLOCK CAPITALS]

- Starting a new contribution by giving £..... (circle) per week / month
- Continuing my current contribution of £..... (circle) per week / month
- Increasing my current contribution to £..... (circle) per week / month

Title ..... Full Name: .....

Address .....  
 ..... Postcode .....

Tel.....

By giving us your telephone number, you consent to being contacted via this method.

Email .....

By giving us your email, you consent to being contacted via this method.

I would like to make my contribution by: [PLEASE TICK ✓]

- Standing Order** – Please complete a standing order form to set up a NEW standing order or REPLACE an existing standing order and return the form to your parish
- Weekly donation envelopes.
- Please send information about leaving a gift in my Will to the church.

**Gift Aid Declaration** - UK TAX PAYERS: Sign up to Gift Aid HERE to update our records, even if you have signed up before. Sign one name only.  I wish to Gift Aid [Please ✓]

Title ..... First Name..... Surname .....

I would like the Diocese of Westminster to treat all qualifying donations I have made since the 6<sup>th</sup> April 20.....\*, and all donations I will make in the future until I notify you otherwise, as Gift Aid donations. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations, it is my responsibility to pay any difference.

Signed: ..... Date: .....

\*We can back-claim Gift Aid for up to the last 4 years, so please insert year as applicable.

For official use only	Parish Code: HAYES	GAD:
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**Protecting your privacy - Diocese of Westminster – Registered Charity Number 233699**

As a member of this parish, you are part of the Diocese of Westminster, and as such your personal details and donations will be stored securely on the Diocese of Westminster's database. We comply with data protection regulation and the Fundraising Regulator's code of practice. We will never sell your data to third parties. We (your parish office and the Diocese) will use your details to administer your gifts, occasionally send you news on the work of the Church, and give you the opportunity to support appeals. We only share information with external organisations working on our behalf or when required by law (e.g. to claim Gift Aid). You can read our full privacy policy on [rcdow.org.uk/diocese/privacy-policy](http://rcdow.org.uk/diocese/privacy-policy). If you do not wish to receive these communications, please tick this box

- ✓ COMPLETE THIS FORM TO SET UP A NEW STANDING ORDER
- ✓ COMPLETE TO CHANGE YOUR EXISTING STANDING ORDER

### Standing Order Instruction

To the Manager of .....Bank / Building Society

Please set up the following Standing Order and debit my/our account accordingly

#### 1. Account details

Name of account holder.....  
 Sort code 

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 Account Number 

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#### 2. Payee details

Please pay the **HSBC Bank plc.** Account Number: **21443364** Sort Code: **40-05-20**  
 For the credit of **WRCDT – Hayes** Reference: **Surname and Initials**

#### 3. About the payment

Payments to be made: Monthly  Quarterly  Half Yearly  Yearly

	Date	Amount
1 <sup>st</sup> Payment (please allow 30 working days)	£	£

Thereafter make payments on the .....day until further notice (**payments will be made until you cancel this instruction**)

#### NOTE TO THE BANK:

This Standing Order is to REPLACE any existing Standing Order to the above bank account. Please print DONOR'S SURNAME AND INITIAL on the bank statement.

#### 4. Confirmation

My Name:	
Address:	Customer
	Signature:
	Date:

I have set up a standing order myself, quoting my surname and first name. (OPTIONAL)

Please still complete & return this form to your parish, even if you are setting up a Standing Order yourself, for parish records & Gift Aid.